



## Fundraiser Agreement Form

*(Please print)*

Name of Organization: \_\_\_\_\_ Delivery Date: \_\_\_\_\_  
 Organization Address: \_\_\_\_\_ Delivery Time: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_

Is your organization tax exempt?

- YES If yes, provide State Tax ID# \_\_\_\_\_  
 NO If no, state taxes will be added to your organization's order, where applicable.

### *Selling Information:*

Your organizations products pick up time frame should be no more than two hours. Provide ample space for products to be delivered and people to handle distribution of orders. Any products not picked up or delivered to customers must be returned to the HBH store identified on this form.

### *Orders/Deadlines*

**Your completed Fundraiser Tally sheet and full payment must be received 5 business days prior to delivery or pick up.** Both parties must agree and sign off on the total for orders placed.

### *Payments/Commissions:*

Customers make checks payable to the organization for product ordered. The organization writes one check payable to: **The HoneyBaked Ham Company** less 15% commission in return for its collection of orders and distribution of HBH products to HBH customers.

### *Deliveries/Pick ups:*

Your Organization is responsible for pick up or delivery arrangements for orders less than \_\_\_\_\_ pieces.

Orders of \_\_\_\_\_ pieces or more receive free delivery to your pre-arranged location one hour before your scheduled pick up time frame.

### *Printed Materials:*

HoneyBaked will provide Order Forms and Product Flyers needed for this Fundraiser Program.

Printed materials requested: Order Guides \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

HBH Team member: \_\_\_\_\_ Store #: \_\_\_\_\_ Date: \_\_\_\_\_